



HOUSING AUTHORITY OF YAMHILL COUNTY

LL Code _____
(HAYC Office Use Only)

OWNER / LANDLORD INFORMATION FORM

<p>Check all that apply:</p> <p><input type="checkbox"/> New Owner(s) or Haven't Received Rental Payments from HAYC in 6 Months or More</p> <p><input type="checkbox"/> Change in Ownership</p> <p><input type="checkbox"/> Change in Management (Provide copy of management agreement)</p> <p><input type="checkbox"/> Update Current Information ONLY</p>	<p>Required Documents:</p> <ul style="list-style-type: none"> • Owner/Landlord Information Form • W-9 (Entity that will receive the 1099) • Voided Check or Bank Letter • Copy of Management Agreement (If applies) <p>Landlord account cannot be setup until all required forms and documents have been submitted.</p>
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Rental
Property Address: _____ City: _____ State: _____ Zip: _____

Owner(s) Information:

Name (Print): _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ E-mail: _____

Property Management Information:

Management Company Name (Print): _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ E-mail: _____

All correspondence should be mailed to: Owner **OR** Property Management

Payments should be made payable to: Owner **OR** Property Management

Authorized Representative Name (Print): _____

Authorized Rep Signature: _____ Date Signed: _____

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<p>SECTION 8</p> <p>TCodes: _____</p> <p>_____</p> <p>_____</p>	<p>ACCOUNTING (Enter the Date Completed)</p> <p>TIN Verified: _____ Yardi Input: _____</p> <p>Email Copy to S8: _____ EFT Setup: _____</p> <p>Acct Dept Initials: _____</p>
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"Equal Housing Opportunity"